



Multi-Agency Alliance for Children, Inc.

Crisis Continuum YFC

Employee Name (Printed)

Date of Hire

A Youth and Family Coordinator (YFC) is sought for the non-profit, Multi-Agency Alliance for Children (MAAC) collaborative for the Crisis Continuum (CC) program. Experience in behavioral healthcare field, crisis intervention, family and youth centered practice and creative problem solving preferred. Bachelors level education in a human service field, and 2 years' experience required. Salary is commensurate with education and experience.

The Multi-Agency Alliance for Children (MAAC) is a private non-profit collaborative of nine behavioral healthcare agencies serving children and adolescents from 5-21 years old. Most of the youth served through MAAC have significant histories of abuse, neglect, mental health challenges, and are in the custody of the Department of Child and Family Services (DFCS) and/or the Department of Juvenile Justice.

The CC YFC maintains a caseload and is responsible for coordinating and facilitating the entire support process for each of the youth/families served. This entails assisting teams with developing goal oriented action plans and useful safety plans for crisis situations. The CC YFC is responsible for making sure that the youth and families have every opportunity to be successful.

Essential Skills & Professional Qualities

1. Knowledge of Georgia's behavioral health, developmental disabilities, child welfare, education, juvenile justice systems and available resources
2. Knowledge of and ability to model strength-based and solution-focused skills
3. Ability to document activities and keep accurate records that are timely and well written
4. Ability to build and maintain effective professional relationships
5. Crisis intervention skills
6. Ability to conduct oneself in a professional manner at all times
7. Ability to work effectively on multiple teams with different goals toward the best interest of the children served
8. Effective problem solving
9. Ability to be self-motivated
10. Ability to be creative in thinking and planning
11. Openness to learning and tracking large amounts of information
12. Respect for the value of youth voice, and skill in appropriately involving youth in their care plan

Preferred Skills

1. Experience in coordination of resources and services with youth and families
2. Experience working with and in a youth or family-centered practice model
3. Existing knowledge of MAAC and its many functions
4. Existing positive professional reputation

Responsibilities

1. Review youth and family information to identify strengths and explore needs of youth and family in concert with a team
2. Conduct face to face visits with youth within 24 hours following placement
3. Assess strengths/needs of the youth and placement resource; make recommendations of supports needed to stabilize/maintain placement
4. Facilitate initial Child and Family Team Meeting within 7 days after initial placement
5. Engage with DFCS/referral source to ensure follow through with procedure in referring to the MAAC Network, if applicable
6. Maintain on-going communication with DFCS/referral source in holding team accountable to the process
7. Meet with youth once a week at minimum during initial 30 day placement period
8. Coordinate ongoing meetings with youth, families, partner agencies and community members such as DJJ, DFCS, and school systems.
9. Statewide travel to agencies, foster homes, and birth homes to meet and interact with youth and families
10. Write and develop plans to achieve youth and family success
11. Attend and participate in MAAC's Clinical Team Meetings, when necessary
12. Attend and participate in all other relevant meetings
13. Be flexible and committed to MAAC's Mission
14. Anticipate challenges and solve them before they become problems
15. Being knowledgeable regarding youth and families served
16. Develop resources to meet the unique needs of the youth and families served and make referrals when necessary
17. Various projects and other assigned duties (as needed)

Employee Signature

Date

HR Director Signature

Date